

HHHS Enrollment Form



Enrollment Requirements:

1. To participate in a group setting, all animals must be 5 months or older. If you have a puppy between 8 weeks to 4 months and would like to enroll, please contact Kathy at kathym@hhhstopeka.org
2. All animals must be current on vaccinations including Rabies, Distemper/Parvo and Bordatella. **You must either send proof of vaccinations with your enrollment form or supply it on the first day of class.**

Owner's Information

Name	
Address	
City/State	Zip Code
Phone	Email

Animal's Information

Name	Breed	Age
Sex <input type="checkbox"/> Spayed Female <input type="checkbox"/> Neutered Male <input type="checkbox"/> Male <input type="checkbox"/> Female		
Color	Was pet adopted from HHHS? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Please explain any behaviors your pet exhibits you would like to see improved:

A listing of class dates can be found at www.hhhstopeka.org:

- Petiquette I \$100** (meets once a week for 6 weeks) **Date preferred:** _____
- Petiquette II \$100** (meets once a week for 6 weeks) **Date preferred:** _____
- Petiquette Express I \$100** (meets twice a week for 3 weeks) **Date preferred:** _____
- Petiquette Express II \$100** (meets twice a week for 3 weeks) **Date preferred:** _____

Payment Information

HHHS 5720 SW 21st Street Topeka, KS 66604 (785) 233.7325 Fax (785) 233.8151
www.hhhstopeka.org helpinghands@hhhstopeka.org

\$ _____ Payment amount enclosed

- Cash
 Check (make checks payable to HHHS)
 Credit Card

Credit Card Type (circle): Visa Mastercard Discover Am. Express

CC #

Expiration Date _____ Security Code (3 digit # on back) _____

Signature of Cardholder _____

Payment reserves spot in class.

An HHHS employee will enroll you and your pet in an available session. A listing of session dates can be found on our website at www.hhhstopeka.org. Confirmation of enrollment is typically done through email or phone. If you have a session you would like to request, please contact Kathy Maxwell at (785) 233-7325 or kathym@hhhstopeka.org.

Training Sessions

We have two class options for basic training. **Petiquette** is an hour long class that meets once per week for six weeks. **Petiquette Express** is an hour long class that meets twice per week for 3 weeks. Class size is limited. Both Petiquette and Petiquette Express teach the same basics **(only the Tuesday and Tues/Thurs classes introduce Agility)**. All sessions will be held in the HHHS Training Center on 21st and Belle (5720 SW 21st, Topeka, KS 66604). In times of extreme weather, HHHS reserves the right to cancel classes for the safety of owners and pets. The class will be made up at a later date.

Beginners Level

If your pet is just beginning to learn its basic commands, Petiquette is your session. Beginners will spend six sessions learning basic commands such as “sit”, “stay” and “down” as well as more advanced commands such as “leave it” and behaviors such as loose-leash walking. Depending on the trainer of your session, you may be required to leave your pet at home for the first class. An HHHS representative will confirm your enrollment with you via email and will advise you on whether-or-not your dog will attend the first session.

Special Concerns

Animals who exhibit signs of illness at anytime during the sessions will be asked (at the instructor’s discretion) to leave the session until they are feeling better. If your animal is ill, you may still attend the sessions without him/her to learn the techniques to practice at home.

Females who are in season will not be able to attend class; no refund will be offered.

Any animal that exhibits behaviors that lead the instructor to believe it is a danger to people or other animals will be asked to permanently leave the class and make arrangements for a one-on-one session. Owners who become verbally or physically abusive with their animal will be dismissed from the course permanently.

Children

Children must be at least 6 years or older to attend training sessions. All children must be accompanied by a parent or guardian. The responsibility of the animal belongs to the parent or guardian. Children 10 years or older may handle their own dog, but a parent must assist them. Children will not be allowed to leave the training area. If they are not participating, they must sit quietly and not cause disruption to the session.

Refunds

Refunds for enrollment will be made up to one week prior to the start of your session. ***No refunds will be made during the week leading to the start of your class or after the class has started-NO EXCEPTIONS.***

Please read and sign:

I understand that participating in Helping Hands Humane Society's training courses does provide an element of risk to both myself and my dog. In consideration of this risk, I, the owner/trainer, hereby releases and agrees to hold harmless Helping Hands Humane Society and its representatives from any liability for damages or loss, if any, suffered or sustained by myself or my dog as a result of personal injury or property damage during the course of training.

Signature

Date